

Official Language With Answers

214/22, 226/22, 329/22, 371/22, 391/22,483/22,521/22

Circular 214/22

1. STR (Part II) to be submitted along with Part I of which quarter by CO/RO/LDC/CIBM Manipal? **Ans March Quarter**
2. STR 18 Part I for March Quarter to be submitted by branches to ROs within --- of succeeding Month 10th **RO to CO within 15th CO to HO and Apex Centre for Excellence to HO within 25th of succeeding month**

Circular 226/2022 OL Policy

3. Hindi was declared as Official Language of the UNION in India on which date? **Sep 14th 1949 and hence Hindi Diwas is being celebrated on 14th Sep every year.**
4. Official Language Policy of Govt of India came into effect from which date---- **26th Jan 1950**
5. When first time Hindi Diwas was celebrated in India? **1953**
6. Official Language Act was passed in the year ---- **1963**
7. Official Language Resolution was adopted in the year – by both the houses of Parliament 18th Jan 1968
8. Official Language Rules were framed in the year---- **1976**
9. The Ministry that oversees the implementation of Official Language is --- **Ministry of Home Affairs Govt of India**
10. The gap between one Town Official Language Implementation committee(TOLIC) and the other one should be minimum a) 2 months b) 3 months c) 6 months d) 12 months **c (to be conducted how many times in a year? 2 times and the gap between one meeting and the other should be minimum 6 months**
11. TOLICs are to be formed in all the Towns of the country where --- or more Central Govt offices are functioning **Ans 10**
12. What is the percentage of noting in Hindi in A region? 100%/75%/50%/25%/none of these **75,50,30 (A,B, C)**

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13. Percentage of training programme through Hindi medium in A, B and C regions are --- --- & --- respectively. **70,60,30**
14. Percentage of dictation to be given in Hindi in A, B & C regions are **65%, 55% & 30%**
15. Websites to be in bilingual – in C Region. 100%
16. Hindi Salahakar Samiti meeting to be conducted in a year how many? **2**
17. All documents that are place before the Houses of Parliament should be in bilingual ie Hindi and English. This is as per --- **Section 3(3) of Official Languages Act 1963.**
18. As per Rule ---- of Official Language Rule 1976 it the responsibility of the person signing such documents to ensure that such documents are prepared in Bilingual Rule 6
19. Rule No 5 of OL Rule 1976 deals with what? **Letters received in Hindi to be replied in Hindi.**
20. As per which rule of OL rules 1976 the Central Govt Offices are required to notify the names of offices in the official Gazette wherein 80% of the staff have acquired working knowledge in Hindi. **10(4)**
21. Rule 11 of OL Rules 1976 states what? **All forms, manuals, rubber stamp etc to be in bilingual.**
22. It is the duty of head of the Administrative Office to ensure that all guidelines as pe OL Act and provisions of OL Rule are complied with. This is as per---- **Rule No 12 of OL rule 1976.**
23. How many States / UTs are in A Region? **11 Bihar, Jharkhand, Madhya Pradesh, Chhatisgarh, UttarPradesh, Delhi, Haryana, Rajasthan, HimachalPradesh, Uttarakhand & Andaman & Nicobar Islands (Circle offices of our Bank in these 11 States /UTs are 8)**
24. Which Region is called Hindi Speaking Region Region **Ans A - B & C are Non Hindi Speaking**
25. Punjab is in which Region **Ans B Region Maharashtra, Gujarat, Punjab, Chandigarh,Daman&Diu & Dara&Nagar Haveveli**
26. In Region B there are how many Circle Offices of our Bank? **4**
27. There are --- Circle offices of our Bank in C Region – **12**
28. ---- % of letters are to be sent in Hindi from Region A to Region C **55%**

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- a. **A to A 100, A to B 100% A to C 65%**
 b. **B to A 90% B to B 90% B to C 55%**
 c. **C to A 55% C to B 55% C to C 55%**
29. The order of language in the name plates of our Bank in Region B & C (non Hindi speaking States) should be---- **Regional Language, Hindi, and English. In Region A – Hindi & English**
30. Which is **Not** relevant with regard to OL policy of the bank for the year 2022-23? a) The best performing TOLIC will be awarded Rajbhasha Kirti Puraskar” at National Level and Rajbhasha Puraskar at the regional level by Department of Official Language. B) The quarterly progress report on Hindi has to be sent by the bank to the department of Official Language on line within 30 days from the completion of the quarter c)Annual assessment report to be sent by the bank by 30th June d) None of these e)All of these **Ans d**
31. Hindi translation of generally used English sentence has been provided by Department of Official Language on its website under the heading ----- **Ans E Saral Hindi Vakyakosh**
32. What is the minimum duration of Hindi Work shops as per HO Cir 226/2022? **Ans 1 day and minimum 2/3 time of the workshop to be devoted for doing practical official work.**
33. Every employee having knowledge in Hindi must be provided to attend the workshop atleast once in --- years **Ans 2 years**
34. Workmen employees and officers in Scale I to Scale --- are to be included in Hindi Workshop **Ans Scale 4**
35. One Hindi work shop to be organised at every Regional and Circle Office once in a --- **Ans Quarter**
36. The honorarium payable to the serving employees of Central and State Govts (guest trainers) who are conducting Hindi Work shop is Rs --- per session of 75 minutes duration total payable in a year should not exceed Rs 5000 **Ans Rs 500**
37. The fees payable to other than Serving employees is Rs -- per session of 75 minutes with out any upper limit in a year **Ans Rs 1000**
38. The department Official Language Govt of India conducts Basic Computer Training Programmes in Hindi every year. The duration of the programme is --- days **5 days**

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39. Rajbhasha Gaurav Puraskar award is related to what? **Writing original books in Hindi.**

Circular 329/22

40. How many OLIC (Official Language Committee) meeting to be conducted in a year? **Ans 4 (one in a quarter) 226/22 & 329/22**
41. Who is the chairman of Official Language implementation committee in branches? **Branch Head**
42. Minutes of OLIC meeting of RO to be sent to CO for review within --- days of the meeting held and any observations raised by CO to be replied by RO within --- days of receipt of the query. **10 days and 7 days (Same logic for CO to HO)**
43. Who is the nominated Chairman of OLIC in Head Office of our Bank? **MD &CEO of our Bank.**
44. In branches OLIC meetings to be held quarterly in equal intervals preferable in the ---- month or before the ---- month of all quarters and the minutes of the meeting is to be reported in STR 18 Part I. **First /Second**
45. For OLIC meetings at branches, an expenditure of Rs --- per member per quarter present is permissible. **Rs 20**

Circular 371/22

46. Prabodh, Praveen & Pragya or Banking Pragya courses are designed to attain --- in Hindi **Working knowledge**
47. As per Rule 10 of OL Rule 1976 all those employees excluding Sub staff who have passed Matriculation or an equivalent or higher examination with Hindi as one of the subjects or who have passed Pragya examination conducted by Hindi teaching Scheme of Govt of India are considered as --- **having working knowledge in Hindi.**
48. Duration of Prabodh Praveen and Pragya courses can be – months or – year. **6 months or 1 year**
49. Full session contact programmes for these 3 courses should be conducted for - -- working days **9**
50. ---- Scheme was introduced by our bank to directly appear in Banking Pragya exam to attain working knowledge in Hindi. **Canbank Hindi Patrachar Pathyakram.**

51. The duration of the above course is from Jan to Nov and the employees to take up the examination in the month of ---- **November**
52. – contact programmes of one week duration will be conducted during the course period. **2**
53. Parangat courses has been designed to attain --- in Hindi **Proficiency**
54. When an employee is considered as obtained Proficiency in Hindi as per Rule 9 of OL Rules 1976? ----a)Passed matriculation with Hindi as medium of examination b) who have taken Hindi as an elective subject in the degree examination c) any other examination equivalent to or higher than the degree examination. D) any of the above **d**
55. Incentive for obtaining Phd in Hindi or equivalent is Rs ----- **30,000**
56. What is the cash incentive for employee for passing Parangat Examination conducted by Hindi teaching scheme for attaining Proficiency in Hindi if they get marks 70% and above Ans Rs 10,000 60% & above 69% Rs 7000 55% & above to 59% marks **Rs 4000**

Circular 391/22

57. To encourage Branches, Offices, Sections and Wings to foresee progress in the implementation of Official Language Hindi, our bank formulated a) Canara Bank Rajbhasha Akshay Yojana b) Canara Bank Rajbhasha Puraskar Yojana c) a&b d) None of these **(391/2022) a Formulated in the year 1987**
58. To motivate our Employees to use maximum of Hindi in their day to day official work Employees are awarded with Medal, Certificate of Excellence and Cash Prizes. The name of the scheme is ----- **Canara Bank Rajbhasha Puraskar Yojana**
59. For Best Circle Award under Rjbhasha Akshay Yojana, Circles in the Bank are divided into A, B & C Categories as per which under C category there are --- Circle offices **(391/2022) 12 Circles in A Region 8 and In B Region 4**
60. Total number of awards for Circles in the above category are --- **9 A – 1,II,& III. B I & II C I,II,III and IV prizes 391/22**
61. Employees (excluding Substaff) working in offices situated in A&B Regions are eligible for prizes under Canara Bank Rajbhasha Puraskar Yojana if they have used minimum --- words in Hindi in their official work during the financial year **Ans 25,000 391/22 C Region 15000 words Frist Prize Rs 1000 Second Rs 700 & third Rs 500**
62. The in house distance education programme of Canara bank is **CANBANK HINDI PATHRACHAR PATHYAKRAM**

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63. Awards are given to TOLIC, Nationalised banks etc which register significant progress in the use of Official Language. Name of this award is -----
Rajbhasha Kirti Puraskar award.

Circular 483/22

64. On the occasion of Hindi Day celebrations 2022, All India intra bank Hindi Essay Writing Competition was organised by our Bank for its employees. The Topic for the Essay are Privatization of Nationalised Banks – New Dimensions and Challenges or Journey of Official Language – From Link Language to Official Language or ----. **New age Banking- Presumptions and Possibilities**
65. For the purpose of Hindi Essay writing Competition, employees are divided into how many Linguistic Groups? **Three (Group A Mother Tongue Hindi Group B Mother Tongue Marathi, Punjabi and Gujarati & Group C all other mother tongues)**
66. ---- awards are proposed for each group for Hindi Essay Writing. **Four (First Rs 5000, Second Rs 3000, Third Rs 2000 and Encouragement Rs 1000)**

Circular 521/22

67. In the current year Hindi fortnight was celebrated during --- **14th Sep 2022 to 29th Sep 2022**
68. In the current year Hindi Diwas was organized by Govt of India in ---- outside Delhi under the Chairmanship of Hon'ble Home and Co-Operation Minister.
Surat
69. The joint event of Hindi Diwas and second All India Official Language Conference in the year 2022 was held in Surat on ---- dates. **14th and 15th Sep 2022.**
70. First all India Official Language Conference was held outside Delhi for the first time in which place? **Varanasi Nov 13th and Nov 14th 2021**

General:

71. What is the name of the Hindi Magazine published by Canara Bank Head Office
CANJYOTHI
72. State Level Security Standing Committee is organized by whom once in a year
RBI
73. The articles of the constitution dealing with the official language are----
343-351

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74. Official Language Rules are applicable to all States/UTs other than -----
Tamilnadu
75. Hindi Language written in ---- Script is the official language of the Union of India **(Devanagari) As per article 343(1) of the constitution.**
76. OL rule 1976 consists of how many rules **12**
77. How many members will be in Parliamentary committee for OL? **30**
78. As per HO Spl Communication 183/22 which is correct? 1) World Hindi Conference is being organised in Fiji during Feb 2023. B)Department of Official Language Ministry of Home affairs is going to publish its inhouse magazine Rajbhasha Bharati 163rd issue with special focus on this conference c) Articles with not less than 3000 words (research articles maximum 5000 words) in Hindi can be submitted till 10.11.2022. d) Authors of selected articles will be given an honorarium of Rs 5000. e) All are correct **e**

371 /22 Incentives

Hindi Teaching Scheme (HTS)	Passing but below 70%	70% & above	Passing on own efforts but below 70%	Passing on own efforts but 70% & above
Prabodh	4000	4000	4000	8000
Praveen	5000	7500	5000	10000
Pragya	6000	9000	6000	12000
Canbank Hindi Letter writing course	-----	-----	-----	12000
Examination conducted by Voluntary Hindi Organisations recognised by Govt of India	Equivalent to Pragya of HTS 6000	Equivalent to Pragya of HTS 9000	Equivalent to Pragya of HTS 6000	Equivalent to Pragya of HTS 12, 000

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Diploma course conducted by Central Hindi Directorate (Correspondence)	Equivalent to Pragma of HTS	Pass but <70% Rs 6000	Pass 70% & More Rs 9000
	Pass 55% to 59%	Pass 60% to 69%	Pass 70% & above
HTS Parangat	4000	7000	10000

Incentive for Higher qualification from a Recognised University

Phd or its equivalent	30000			
M Phil /Post Graduate Degree more than one year duration	25000			
M Phil /Post Graduate Degree less than one year duration	20000			
Degree of three years or more duration	15000			
Original Hindi book writing	10,000			

Besides the incentives registration, tuition fees etc maximum For Phd 25000 and for all other courses Rs 15000

Hindi incentive allowance for English Typist Rs 160 Pm

Hindi incentive allowance for English Stenographers Rs 240 Pm

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